



## Minutes of AGM Meeting held 17<sup>th</sup> April 2024

### Present

Phil Wren

Mrs Hergenhan

Mrs Bacon

Victoria Mundy

Carly Taylor

Ozen Constantinou

Nicky Baldwin

Sammy Shaw

Marina Cant

Adam Hartman

David Lawrence Myers

Phil Wren opened the meeting, welcoming and thanking everyone for coming. Headteacher Mrs Bacon and Phil Wren current Chair of St. Michael's PTA, expressed their disappointment at how few parents and teachers were able to attend the meeting as going forward the PTA will be reliant on an increased amount of parent support to maintain our calendar of fundraising activities.

### Role of PTA

The Purpose of St. Michael's PTA, Enfield is to advance the education of pupils in the school by:

- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
- Developing effective relationships between the staff, parents and others associated with the school.

# Events

## PTA Activities 2023-24

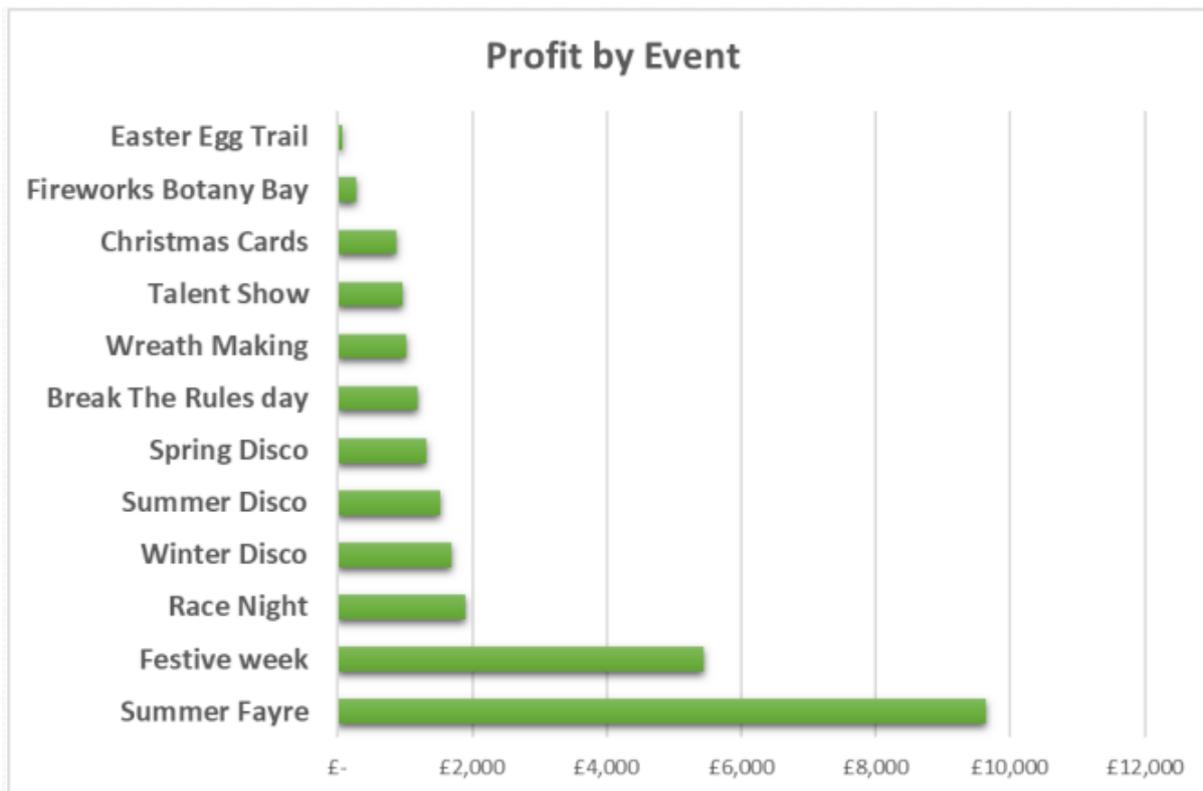
- Easter Egg Trail
- Summer Disco
- Summer Fayre
- Race Night
- Cricket Club Fireworks
- Winter Disco
- Wreath Making
- Festive Week
- Christmas Cards
- Break the Rules Day
- Spring Disco
- Talent Show
- Year Group Sales
- Used Uniform Sales

## Events still to come in 2024

- Bacon Bars- 15-19 April
- Summer Disco- 7 June
- Summer Festival -22 June
- Cake Sales (Early years and Year 1)

# Finance

For the past three years we have been able to increase the money we have collectively raised for the school which is fantastic. In total we have raised £37,388 this year but spent almost £10,000 staging our events so we have provided £32,320 for the school. Our biggest money raisers throughout the year were the Summer Fayre, Festive Week followed by the Race Night.



From the money raised so far £27,523 has been used to fund various equipment and activities for the school.

- Small grants (Reception) £80.00
- Year 6 leavers' party donation £250.00
- Year 6 leavers' bibles £500.00
- Royal Opera House visit £500.00
- Year 5 instrumental lessons £2,500.00
- iPads £3,693.00
- IT equipment £20,000.00

## Committee

Phil Wren, our Chair proposed three amendments to our current PTA Constitution.

- Last year we agreed to reduce the Charity Trustees to three people as a minimum. This change was not submitted in time so did not go through but this year we'd like to make this alteration. All present in favour so the motion was carried.

- Currently it states in our constitution that the Charity Trustees must be the Chair and Treasurer, we would like to change this so any PTA Committee member can hold these positions. All present in favour so motion carried.
- Lastly, we would like to change from being a PTA to a PTFA Parents, teachers, and Friends Association. This would allow the wider community so other family members, ex-staff, neighbours to the school etc (as long as they have a connection to the school) to join and be active members of the PTA. The rationale for this was traditionally our PTA have sometimes struggled to fill all the PTA Committee posts and it may be that other family members have more free time to commit to such roles and would like to be involved.

Mrs Bacon then dissolved the current PTA Committee and thanked them for all their support, time, and dedication to their roles. Phil Wren also commented on the fantastic job the previous committee did, it had been the strongest committee he has seen in six years and managed to raise the most money for the school. He acknowledged each member individually thanking David Lawrence Myers, Carly Taylor, Ozen Constantinou, Marina Cant and Nicky Baldwin.

Phil Wren then introduced submitted nominations for the new committee of which there were four. David Russell was nominated by Sammy Shaw in the meeting for the Treasurer Role and then Victoria Mundy kindly volunteered for the final Committee place.

At AGM Sammy Shaw agreed to take on the Vice Treasurer Role, as her partner David Russell has taken the Treasurer role there was a brief discussion regarding the possible conflict of interest of both treasurer roles held in one household. In interests of full transparency and after having taken Parentkind advice, Sammy Shaw will now hold the position of Assistant Events Co-ordinator instead.

## Election of PTA Committee for 2024-25

<b>Chair</b>	Phil Wren
<b>Treasurer</b>	David Russell
<b>Secretary</b>	Nicky Baldwin
<b>Vice Chair</b>	Carly Taylor
<b>Vice Secretary</b>	Victoria Mundy
<b>Assistant Event Co-ordinator</b>	Sammy Shaw

## Future Spending

These are annual funding commitments already in place

- **Music lessons and instruments**- Year 5 have clarinet/saxophone lessons and Year 4 are learning to play the ukulele.
- **Theatre experience**
- **Year 6 Bibles**

Mrs Bacon stated she is currently considering future projects carefully. She has already spoken at various events her enthusiasm for Eleven by Eleven which ensures each child had access to eleven special learning opportunities before they reach 11 years old such as sleepover event, robotics day, star gazing, theatre trip etc. We will continue to share and discuss ideas around what these could be and how the PTA could assist with these.

## Future Fundraising Ideas

Carly Taylor acknowledged that with more of the current committee working full time there may be a reduced capacity in what events the PTA are able to run and that the PTA also rely heavily on our current Year 6 parents to help. Going forward we really need to be able to draw support from more parents in

younger years in helping set up and run events particularly those that are happen directly after school.

It was also acknowledged some classes for cake sales have difficulties finding volunteers and the PTA recently had feedback that classes would prefer to set their own date for sales to enable flexibility around working parents. We discussed perhaps the PTA pledging to match the funds raised by cakes sales and each cake sale proceeds directly going to that year group as an incentive for greater involvement.

## **Any Other Business**

No further topics for Any Other Business was brought except for the PTA to say a very big thank you for all the support from

- PTA Committee Members of 2023-24
- Class representatives
- Parent Volunteers
- Mrs Bacon
- Teachers
- School Office Team
- Mr Johnson
- F & L Kitchens
- Atkinson's Residential

Also a huge thank you to all our parents for supporting our events and helping us to raise so much money for St. Michael's.