

St Michael's CE Primary School
Minutes of the PTA AGM held on Monday 27th March 2017
St Michael's School, 7.30pm

In attendance: Cheryl Povey (Acting Chair), Rachael Ryan (Treasurer), Esme Wright (Vice Treasurer), Sophie Doran (Secretary), Lisa Callnon (Vice Secretary), Jan Matthews, Mrs Hillier, Ann Rolland, Mrs Goddard, Sarah Massey , Lakis Kyriakides, Lucy Culora, Lisa Besemer, Angela Buckee, Donna Mitchell, Samantha Lawrence, Anna Wiggett

Apologies: Jo Sewell (Vice Chair), Karen McPhee, Tam Holloway

1. Welcome

Cheryl Povey (CP) welcomed everyone to the 2017 AGM.

2. Role of the PTA

CP gave an overview of the PTA, outlining their role and purpose. She explained that committee meetings and general meetings of the whole PTA are held termly and highlighted that all parents/carers/staff are welcome to attend the general meetings.

3. Dissolution of the committee

Jan Matthews (JM) officially dissolved the old committee.

CP reported that one nomination had been received for the new committee – Angela Buckee who was proposed by Cheryl Povey and seconded by Esme Wright

4. Election of new committee

The new committee were duly elected:

Chair – Sophie Doran

Vice Chair – Esme Wright

Treasurer – Rachael Ryan

Vice Treasurer – Donna Mitchell

Secretary – Lisa Callnon

Vice Secretary – Angela Buckee

5. PTA activities over the last year and future events

CP reviewed the PTA events, noting as particular successes the summer and Christmas fayres and the wreath making event (which was held for the first time in December 2016).

Future Events

- Summer disco - May
- Car boot and table top sale - May
- Summer fayre – June
- Family camping weekend – June
- Quiz night – date TBC
- Christmas Fayre – December. Lucy Culora (LC) agreed to lead the Christmas Fayre this year.
- Talent Show - February

- Cake sales (ongoing)

Suggestions for future events

Esme Wright (EW) suggested a 'Happy Circus'. This has 600 seats and would be brought to the school, set up and run by the circus company. Might potentially raise in the region of £2000. All present agreed that this was worth looking into. **Action point:** EW to research this further.

Rachael Ryan (RR) raised the possibility of future formal balls following the recent success of the Sensory Room Fundraising Ball. This was discussed and it was agreed that a ball every 18 months/2 years might be successful and the timing of same could be varied e.g. summer ball, Christmas ball, Halloween ball.

Sarah Massey (SM) reported that the theatre trip that she has arranged to see Annie has been very popular, with tickets selling out within 24 hours. It was suggested and agreed that such trips should be arranged again in future and a small amount (e.g. £2 or £3) added to the ticket price to raise funds for the PTA. Mrs Goddard put forward an idea for a Christmas trip to the ballet, for example to see The Nutcracker.

Ann Rolland (AR) suggested a trip to the local trampoline centre, Bounce and queried whether reduced group rates might be available. **Action point:** JM/AR to research this further.

SM suggested an open-air cinema on the school field, with a bar. All agreed that this was a good idea. **Action point:** PTA committee to look into this further.

6. PTA survey

CP gave a summary of the survey, which was sent out to all parents/carers in October 2016.

- 68 responses
- 87% of respondents had helped at PTA events in the past and 86% would help out again
- Email is the preferred method of contact
- 80% of people had not attended a PTA meeting in the last 12 months
- Concerns – 14 people (20%) were against the use of PTA funds for school trips. However, CP explained at the meeting that in fact the PTA fund very few trips and usually only in hardship cases.

7. Financial update

RR delivered a summary of the PTA finances for the financial year 2016/17 during which the PTA generated a net income of just over £19,000. This is slightly up on last year. The biggest earners were the summer and Christmas fayres followed by the quiz night and children's discos.

RR highlighted what the PTA money was spent on. This included:

Three small grants, subscription to PTA UK, Globe theatre trip and Early Years Equipment totalling £2430.

A further £11,000 (approx.) has been requested by the school. This sum covers items that were agreed at last year's AGM but for which the PTA has not yet been invoiced. **Action Point:** JM/Rosie Hergenhan to send all outstanding invoices to RR.

Proposed school spending for the upcoming year was discussed, with the following items agreed in principle (approximate costs included):

- Year 5 band (Year 5) £2500
- Enfield Sings (Year 3) - £1000
- Leavers party - £200
- Globe Theatre trip - £500
- Small Grant Fund - £2500
- Barnabas (RE) day (Year 3) - £300
- Young Shakespeare Workshop – cost TBC

Action Point: JM/Rosie Hergenhan to confirm the exact cost of the activities above

Action Point: RR to confirm precise net income figure and how the PTA funds will be allocated

Further ideas to be looked into were as follows:

- An experience similar to Sublime Science or the Planetarium. These were both very popular with the children and excellent learning experiences. **Action Point:** teachers to research further and advise the PTA of any suitable experiences.
- JM mentioned a virtual reality experience which enables the children to go Under the Sea, or Into the Jungle etc. **Action Point:** JM to research this further.
- Ideas for an art project. LC suggested a mural or large stones, to be decorated by the children. LC advised that there is a company who will support the project and come in to run it. This would cost approx. £2000. **Action Point:** PTA committee to research this further.
- Mrs Hillier explained that Chris Bramble, a local potter used to come in and create pottery with the children. He was very good and excellent with the children. **Action Point:** PTA committee to research this further.
- Lakis Kyriakides (LK) explained that his wife is a glass blower and it might be possible to arrange a studio visit for a small group of students. **Action Point:** PTA committee to follow up with LK.
- Sophie Doran (SD) advised that Harry Potter World run experiences for schools, which can focus on various subjects e.g. literature, science. **Action Point:** SD to research this further.
- JM stated that a large wall mounted world map would be beneficial for the children, to be placed somewhere in the playground. These cost around £700. **Action Point:** JM to research this further.
- SD queried whether some money should be set aside to address any feedback that may be given in the forthcoming OFSTED report.
- There was a discussion around the increase of EAL children within the school and whether something could be done to support them further. Suggestions were foreign language books, bilingual books and bilingual/multi-lingual parents coming into the school to read stories in their native language to the children.
- JM said that she would like to do a big, exciting themed week to involve the whole school and encourage creativity. The idea of a mystery cage or box was discussed. **Action Point:** teachers to research this further.

7. Any other business

AR gave a brief update on the Sensory Room Project. Approximately £9,500 has now been raised and AR is hopeful that the building work required work will take place over the summer holidays.

JM and AR thanked the PTA for their hard work over the last year and stated that it is truly appreciated.

CP brought the meeting to a close and thanked everyone for attending