

St Michael's CE Primary School

Minutes of the PTA AGM held on Thursday 25 April 2019

St Michael's School, 7.30pm

In attendance: Sonia Allen, Tina Ancker, Giles Floyd, Rae Forrest, Tam Holloway, Lugs Kiriakides, Sam Lawrence, Sarah Lee, Jan Matthews, Steve Monaghan, Victoria Mundy, Rachael Ryan, Phil Wren, Esme Wright

1. Welcome

Phil Wren (PW) welcomed everyone to the 2019 AGM.

2. Role of the PTA

PW gave an overview of the PTA, outlining their role and purpose. He explained that committee meetings and general meetings of the whole PTA are held termly and highlighted that all parents/carers/staff are welcome to attend the general meetings.

3. Dissolution of the committee

Jan Matthews (JM) officially dissolved the old committee and expressed her thanks to them for their work throughout the year.

4. Election of new committee

PW reported that due to other commitments, both Mireilli Forest and Sam Lawrence were stepping down from the PTA committee. Thanks were given to them for all their excellent work in 2018/19 and for their promise to continue to support PTA events whenever they can.

In addition, PW wished to step down from the role of chair but continue to act as vice chair.

Steve Monaghan agreed to take on the full Treasurer role and Rachael Ryan would become PTA chair. Sonia Allen and Sarah Lee agreed to join the committee. The new 2019/20 PTA Committee was voted in and now comprises:

Rachael Ryan - Chair

Phil Wren - Vice Chair

Tina Ancker - Secretary

Sonia Allen - Vice Secretary

Steve Monaghan – Treasurer

Sarah Lee - Vice Treasurer.

5. PTA activities over the last year and future events

PW reviewed the PTA events, noting as particular successes the summer and Christmas fayres, craft events, quiz and comedy nights and discos.

Future Events

- Summer disco – 17 May

- Family camping weekend – 8 June
- Summer fayre – 22 June
- Quiz night – date TBC
- Christmas Fayre - December
- Talent Show - February

Firm dates for all events would be agreed with Miss Matthews in due course

It was also suggested that cake sales for individual year groups be replaced by a series of year group sales of their choice – could be cakes, toys, books etc. The funds raised would be split between the two classes and teaching staff would decide how to spend it in consultation with their pupils. Miss Matthews suggested that a percentage of the monies raised could be donated to a charity of the children’s choice.

Another suggestion was that a poetry slam competition might be organised.

7. Financial update

Rachael Ryan (RR) presented a summary of the PTA finances for the 2018/19 financial year. The PTA generated a net profit of just under £19,000. This was slightly lower than 2017/18, largely due to a reduction in corporate sponsorship – most individual events had seen a similar level of takings in 2018/19.

The biggest earners were the summer and Christmas fayres followed by the comedy and quiz nights and children’s discos.

RR highlighted what the PTA money was spent on in 2018/19. This totalled just over £22,600. A breakdown is shown in the table below.

2018/19 expenditure on events/equipment etc	
PTA Donation Repairing the Trim Trail	£10,000
PTA Donation Front Playground Markings	£4,000
WOP Band	£2,500
Enfield sings	£1,000
PTA Donation Balcony Shade and Furniture	£1,000
Bibles	£920
Small grants	£848
Globe Theatre	£500
Pupil assistance fund	£500
Shakespeare Workshop	£400
Themed weeks	£300
Barnabas day	£300
Cash donation to Year 6 leavers party	£200
Barbecue	£94
Tug of war rope	£50
TOTAL	£22,612

Work on the trim trail and playground markings was likely to be complete by the end of the Summer term.

Future spending was discussed with the following items agreed in principle (approximate costs indicated).

Usual funded items – band/Enfield sings, Globe theatre, bibles, leavers party, pupil assistance fund (totalling around £6,000)

InVentry - Electronic secure sign in system (£4,000) – PTA to fund the software but any oncosts would need to seek future approval

More outside balcony furniture/shades (£1000)

Long term project to fund outdoor classroom (£10,000 for each of next 3 years)

Training a mental health first aider (£350).

It was suggested that the PTA might make a donation to St Michael's Church for new toilets. Such a donation was not seen as appropriate given that monies raised by the PTA were intended to be for the school. However, the PTA were happy to support the organisation of a cake sale specifically to raise money for the church toilets. Sam Lawrence volunteered to organise the sale.

It was noted that many parents preferred the old Mathletics package to MyMaths. The PTA wondered whether they might support funding Mathletics. The school agreed to investigate what the funding gap might be.

Action: Mr Floyd and Miss Matthew to investigate comparative licence costs.

Esmé Wright pointed out that some things the school had asked parents to fund - eg pencil cases – could have been provided using PTA funds. It was agreed that school could approach the PTA to see if they could assist with funding items before approaching parents.

Given that the cost of purchasing stationery items was often cheaper when bulk buying, Esmé Wright agreed to run a stationery stall at the school fayre offering packages of items needed for school pencil cases.

7. Any other business

Phil Wren asked that a note of thanks be minuted to the office staff and Mr Johnson for all their excellent support throughout the year. This was much appreciated.