



# St Michael's CE Primary School

## Governing Body

Chairperson: Mrs Juliette Doggett

Treasurer: Mr Fraser Lees

20<sup>th</sup> October 2023

Dear Parent / Guardian,

### **St Michael's School Governors' Maintenance Fund**

#### **What is the Maintenance Fund?**

As a voluntary aided school, repairs to the fabric and structure of the school buildings are paid for via the London Diocesan Board for Schools. The LDBS provides not only the funding, but vital expertise in tendering for and managing the repair projects.

To receive this funding, St Michael's must meet its contribution to the collective fund – calculated by the LDBS based on the number of students. This required contribution now exceeds **£11,000** annually.

This funding is collected by the contributions made by parents / guardians to the maintenance fund via the ParentPay site. Found at: [www.parentpay.com](http://www.parentpay.com)

#### **What is the Amount of the Contribution?**

The governors have voted to maintain the contribution at a level of £40 per child, as it was for the 2022 / 2023 academic year. We understand the additional difficulties that parents / guardians may face this year in making their contribution, and thus remain extremely grateful to all those who are able to continue to support the maintenance fund. **Please note that in successive years, donations to the maintenance fund have not been sufficient to meet the school's obligation to the LDBS. The governors urge all parent / guardians, who are able to contribute to the fund, to do so and maintain the facilities that the children deserve.**

#### **What Does the Maintenance Fund Provide?**

The funding provided allows the school to repair, update and maintain the school buildings to a standard that is safe and provides a suitable learning environment for the students. While we are fortunate to enjoy a modern building, and parts of the school are only 10 years old, the requirements for repairs increase year on year across the school.

Projects which have used LDBS funding for repair over the last few years include:

- ongoing extensive roof repairs across the buildings
- re-surfacing of the playgrounds and playground markings

#### **How Can the Fund Reclaim Gift Aid on My Donation?**

Reclaiming Gift Aid is a vital source of money for the fund. For all basic tax rate payers who make a donation, approximately 20% can be reclaimed by the fund - making a huge difference to the amount collected.

Simply fill out the details on the Gift Aid Form, which is copied on the back of this letter, specifying the amount of your most recent donation, and this will allow the fund to reclaim from HMRC a proportion of what you have donated (and subsequent donations) **at no cost to yourself**.

On behalf of the Board of Governors, we would like to thank you for your continued generosity; we remain hugely appreciative of the support offered to the school by the parents and guardians.

Yours sincerely,

Mrs J. Doggett, Chair of Governors

Mr F. Lees, Treasurer